



# 2022-2023 Time Sheet

## Substitute Teacher/Assistant

Nov. 21 to Dec. 02 DUE: Dec. 05

Print Name: \_\_\_\_\_ Rank \_\_\_\_\_ Check here if long term: ☐

	Date	School	Teacher or Assistant Subbing For	(Check if you are subbing for Certified or Classified position AND if you are subbing for preschool check Pre or SpEd)	Days (1 or 0.5)	School Employee Initials
Mon	11/21/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	11/22/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	11/23/22		NO SCHOOL	<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	11/24/22		NO SCHOOL	<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	11/25/22		NO SCHOOL	<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Mon	11/28/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	11/29/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	11/30/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	12/01/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	12/02/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
<b>DUE:</b>	<b>12/05/22</b>			<b>TOTAL DAYS</b>		

**Total Days: Please list number of days by school for each classification.**

School	CERTIFIED			CLASSIFIED		
	Reg Ed – LOC11180120 Preschool – LOC10010120 Spec. Ed – LOC11210120			Reg. Ed - LOC11180150 Preschool – LOC10010150 Spec. Ed – LOC11210150		
	Regular	Preschool	Special Ed.	Regular	Preschool	Special Ed.
BES 010						
CCE 020						
SES 060						
PCMS 015						
PCHS 040						
PCA 012						

Substitute Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# 2022-2023 Time Sheet

## Substitute Teacher/Assistant

Dec. 5 to Dec. 16 DUE Dec. 19

Print Name: \_\_\_\_\_ Rank \_\_\_\_\_ Check here if long term: ☐

	Date	School	Teacher or Assistant Subbing For	(Check if you are subbing for Certified or Classified position AND if you are subbing for preschool check Pre or SpEd)	Days (1 or 0.5)	School Employee Initials
Mon	12/05/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	12/06/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	12/07/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	12/08/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	12/09/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Mon	12/12/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	12/13/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	12/14/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	12/15/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	12/16/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
<b>DUE:</b>	<b>12/19/22</b>			<b>TOTAL DAYS</b>		

**Total Days: Please list number of days by school for each classification.**

School	CERTIFIED			CLASSIFIED		
	Reg Ed – LOC11180120 Preschool – LOC10010120 Spec. Ed – LOC11210120			Reg. Ed - LOC11180150 Preschool – LOC10010150 Spec. Ed – LOC11210150		
	Regular	Preschool	Special Ed.	Regular	Preschool	Special Ed.
BES 010						
CCE 020						
SES 060						
PCMS 015						
PCHS 040						
PCA 012						

Substitute Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# 2022-2023 Time Sheet

## Substitute Teacher/Assistant

Jan. 2 to Jan. 6 Due Jan. 9

Print Name: \_\_\_\_\_ Rank \_\_\_\_\_ Check here if long term: ☐

	Date	School	Teacher or Assistant Subbing For	(Check if you are subbing for Certified or Classified position AND if you are subbing for preschool check Pre or SpEd)	Days (1 or 0.5)	School Employee Initials
Mon	01/02/22		NO SCHOOL	<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	01/03/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	01/04/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	01/05/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	01/06/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
<b>DUE:</b>	<b>01/09/22</b>			<b>TOTAL DAYS</b>		

**Total Days: Please list number of days by school for each classification.**

School	CERTIFIED			CLASSIFIED		
	Reg Ed – LOC11180120 Preschool – LOC10010120 Spec. Ed – LOC11210120			Reg. Ed - LOC11180150 Preschool – LOC10010150 Spec. Ed – LOC11210150		
	Regular	Preschool	Special Ed.	Regular	Preschool	Special Ed.
BES 010						
CCE 020						
SES 060						
PCMS 015						
PCHS 040						
PCA 012						

Substitute Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# 2022-2023 Time Sheet

## Substitute Teacher/Assistant

Jan. 09 to Jan. 20 DUE Jan. 23

Print Name: \_\_\_\_\_ Rank \_\_\_\_\_ Check here if long term: ☐

	Date	School	Teacher or Assistant Subbing For	(Check if you are subbing for Certified or Classified position AND if you are subbing for preschool check Pre or SpEd)	Days (1 or 0.5)	School Employee Initials
Mon	01/09/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	01/10/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	01/11/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	01/12/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	01/13/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Mon	01/16/22		NO SCHOOL	<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	01/17/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	01/18/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	01/19/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	01/20/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
<b>DUE:</b>	<b>01/23/22</b>			<b>TOTAL DAYS</b>		

**Total Days: Please list number of days by school for each classification.**

School	CERTIFIED			CLASSIFIED		
	Reg Ed – LOC11180120 Preschool – LOC10010120 Spec. Ed – LOC11210120			Reg. Ed - LOC11180150 Preschool – LOC10010150 Spec. Ed – LOC11210150		
	Regular	Preschool	Special Ed.	Regular	Preschool	Special Ed.
BES 010						
CCE 020						
SES 060						
PCMS 015						
PCHS 040						
PCA 012						

Substitute Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# 2022-2023 Time Sheet

## Substitute Teacher/Assistant

Jan. 23 to Feb. 03 DUE: Feb. 06

Print Name: \_\_\_\_\_ Rank \_\_\_\_\_ Check here if long term: ☐

	Date	School	Teacher or Assistant Subbing For	(Check if you are subbing for Certified or Classified position AND if you are subbing for preschool check Pre or SpEd)	Days (1 or 0.5)	School Employee Initials
Mon	01/23/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	01/24/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	01/25/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	01/26/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	01/27/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Mon	01/30/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	01/31/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	02/01/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	02/02/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	02/03/22			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
<b>DUE:</b>	<b>02/06/22</b>			<b>TOTAL DAYS</b>		

**Total Days: Please list number of days by school for each classification.**

School	CERTIFIED			CLASSIFIED		
	Reg Ed – LOC11180120 Preschool – LOC10010120 Spec. Ed – LOC11210120			Reg. Ed - LOC11180150 Preschool – LOC10010150 Spec. Ed – LOC11210150		
	Regular	Preschool	Special Ed.	Regular	Preschool	Special Ed.
BES 010						
CCE 020						
SES 060						
PCMS 015						
PCHS 040						
PCA 012						

Substitute Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# 2022-2023 Time Sheet

## Substitute Teacher/Assistant

Feb. 06 to Feb. 17 DUE: Feb. 21

Print Name: \_\_\_\_\_ Rank \_\_\_\_\_ Check here if long term: ☐

	Date	School	Teacher or Assistant Subbing For	(Check if you are subbing for Certified or Classified position AND if you are subbing for preschool check Pre or SpEd)	Days (1 or 0.5)	School Employee Initials
Mon	02/06/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	02/07/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	02/08/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	02/09/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	02/10/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Mon	02/13/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	02/14/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	02/15/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	02/16/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	02/17/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
<b>DUE:</b>	<b>02/21/23</b>			<b>TOTAL DAYS</b>		

**Total Days: Please list number of days by school for each classification.**

School	CERTIFIED			CLASSIFIED		
	Reg Ed – LOC11180120 Preschool – LOC10010120 Spec. Ed – LOC11210120			Reg. Ed - LOC11180150 Preschool – LOC10010150 Spec. Ed – LOC11210150		
	Regular	Preschool	Special Ed.	Regular	Preschool	Special Ed.
BES 010						
CCE 020						
SES 060						
PCMS 015						
PCHS 040						
PCA 012						

Substitute Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# 2022-2023 Time Sheet

## Substitute Teacher/Assistant

**Feb. 20 to March 03 DUE: March 06**

**Print Name:** \_\_\_\_\_ **Rank** \_\_\_\_\_ **Check here if long term:** ☐

	Date	School	Teacher or Assistant Subbing For	(Check if you are subbing for Certified or Classified position AND if you are subbing for preschool check Pre or SpEd)	Days (1 or 0.5)	School Employee Initials
Mon	02/20/23		NO SCHOOL	<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	02/21/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	02/22/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	02/23/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	02/24/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Mon	02/27/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	02/28/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	03/01/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	03/02/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	03/03/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
<b>DUE:</b>	<b>03/06/23</b>			<b>TOTAL DAYS</b>		

**Total Days: Please list number of days by school for each classification.**

School	CERTIFIED			CLASSIFIED		
	Reg Ed – LOC11180120 Preschool – LOC10010120 Spec. Ed – LOC11210120			Reg. Ed - LOC11180150 Preschool – LOC10010150 Spec. Ed – LOC11210150		
	Regular	Preschool	Special Ed.	Regular	Preschool	Special Ed.
BES 010						
CCE 020						
SES 060						
PCMS 015						
PCHS 040						
PCA 012						

**Substitute Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



# 2022-2023 Time Sheet

## Substitute Teacher/Assistant

**March 06 to March 17 DUE: March 20**

**Print Name:** \_\_\_\_\_ **Rank** \_\_\_\_\_ **Check here if long term:** ☐

	Date	School	Teacher or Assistant Subbing For	(Check if you are subbing for Certified or Classified position AND if you are subbing for preschool check Pre or SpEd)	Days (1 or 0.5)	School Employee Initials
Mon	03/06/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	03/07/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	03/08/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	03/09/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	03/10/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Mon	03/13/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	03/14/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	03/15/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	03/16/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	03/17/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
<b>DUE:</b>	<b>03/20/23</b>			<b>TOTAL DAYS</b>		

**Total Days: Please list number of days by school for each classification.**

School	CERTIFIED			CLASSIFIED		
	Reg Ed – LOC11180120 Preschool – LOC10010120 Spec. Ed – LOC11210120			Reg. Ed - LOC11180150 Preschool – LOC10010150 Spec. Ed – LOC11210150		
	Regular	Preschool	Special Ed.	Regular	Preschool	Special Ed.
BES 010						
CCE 020						
SES 060						
PCMS 015						
PCHS 040						
PCA 012						

**Substitute Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_





# 2022-2023 Time Sheet

## Substitute Teacher/Assistant

**March 20 to March 31 DUE: April 10**

**Print Name:** \_\_\_\_\_ **Rank** \_\_\_\_\_ **Check here if long term:** ☐

	Date	School	Teacher or Assistant Subbing For	(Check if you are subbing for Certified or Classified position AND if you are subbing for preschool check Pre or SpEd)	Days (1 or 0.5)	School Employee Initials
Mon	03/20/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	03/21/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	03/22/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	03/23/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	03/24/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Mon	03/27/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	03/28/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	03/29/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	03/30/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	03/31/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
<b>DUE:</b>	<b>04/10/23</b>			<b>TOTAL DAYS</b>		

**Total Days: Please list number of days by school for each classification.**

School	CERTIFIED			CLASSIFIED		
	Reg Ed – LOC11180120 Preschool – LOC10010120 Spec. Ed – LOC11210120			Reg. Ed - LOC11180150 Preschool – LOC10010150 Spec. Ed – LOC11210150		
	Regular	Preschool	Special Ed.	Regular	Preschool	Special Ed.
BES 010						
CCE 020						
SES 060						
PCMS 015						
PCHS 040						
PCA 012						

**Substitute Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



## 2022-2023 Time Sheet Substitute Teacher/Assistant

April 03 to April 21 DUE: April 24

**APRIL 3-7 IS SPRING BREAK/MAKE- UP DAYS** (If needed a new

sheet will be made)

Print Name: \_\_\_\_\_ Rank \_\_\_\_\_ Check here if long term: ☐

	Date	School	Teacher or Assistant Subbing For	(Check if you are subbing for Certified or Classified position AND if you are subbing for preschool check Pre or SpEd)	Days (1 or 0.5)	School Employee Initials
Mon	04/10/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	04/11/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	04/12/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	04/13/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	04/14/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Mon	04/17/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	04/18/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	04/19/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	04/20/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	04/21/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
<b>DUE:</b>	<b>04/24/23</b>			<b>TOTAL DAYS</b>		

**Total Days: Please list number of days by school for each classification.**

School	CERTIFIED			CLASSIFIED		
	Reg Ed – LOC11180120 Preschool – LOC10010120 Spec. Ed – LOC11210120			Reg. Ed - LOC11180150 Preschool – LOC10010150 Spec. Ed – LOC11210150		
	Regular	Preschool	Special Ed.	Regular	Preschool	Special Ed.
BES 010						
CCE 020						
SES 060						
PCMS 015						
PCHS 040						
PCA 012						

Substitute Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# 2022-2023 Time Sheet

## Substitute Teacher/Assistant

April 24 to May 05 DUE: May 08

Print Name: \_\_\_\_\_ Rank \_\_\_\_\_ Check here if long term: ☐

	Date	School	Teacher or Assistant Subbing For	(Check if you are subbing for Certified or Classified position AND if you are subbing for preschool check Pre or SpEd)	Days (1 or 0.5)	School Employee Initials
Mon	04/24/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	04/25/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	04/26/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	04/27/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	04/28/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Mon	05/01/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	05/02/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	05/03/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	05/04/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	05/05/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
<b>DUE:</b>	<b>05/08/23</b>			<b>TOTAL DAYS</b>		

**Total Days: Please list number of days by school for each classification.**

School	CERTIFIED			CLASSIFIED		
	Reg Ed – LOC11180120 Preschool – LOC10010120 Spec. Ed – LOC11210120			Reg. Ed - LOC11180150 Preschool – LOC10010150 Spec. Ed – LOC11210150		
	Regular	Preschool	Special Ed.	Regular	Preschool	Special Ed.
BES 010						
CCE 020						
SES 060						
PCMS 015						
PCHS 040						
PCA 012						

Substitute Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# 2022-2023 Time Sheet

## Substitute Teacher/Assistant

May 08 to May 19 DUE: May 22

Print Name: \_\_\_\_\_ Rank \_\_\_\_\_ Check here if long term: ☐

	Date	School	Teacher or Assistant Subbing For	(Check if you are subbing for Certified or Classified position AND if you are subbing for preschool check Pre or SpEd)	Days (1 or 0.5)	School Employee Initials
Mon	05/08/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	05/09/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	05/10/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	05/11/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	05/12/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Mon	05/15/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	05/16/23		NO SCHOOL	<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	05/17/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	05/18/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	05/19/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
<b>DUE:</b>	<b>05/22/23</b>			<b>TOTAL DAYS</b>		

**Total Days: Please list number of days by school for each classification.**

School	CERTIFIED			CLASSIFIED		
	Reg Ed – LOC11180120 Preschool – LOC10010120 Spec. Ed – LOC11210120			Reg. Ed - LOC11180150 Preschool – LOC10010150 Spec. Ed – LOC11210150		
	Regular	Preschool	Special Ed.	Regular	Preschool	Special Ed.
BES 010						
CCE 020						
SES 060						
PCMS 015						
PCHS 040						
PCA 012						

Substitute Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# 2022-2023 Time Sheet

## Substitute Teacher/Assistant

May 22 to June 02 DUE: June 05

Print Name: \_\_\_\_\_ Rank \_\_\_\_\_ Check here if long term: ☐

	Date	School	Teacher or Assistant Subbing For	(Check if you are subbing for Certified or Classified position AND if you are subbing for preschool check Pre or SpEd)	Days (1 or 0.5)	School Employee Initials
Mon	05/22/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	05/23/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	05/24/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	05/25/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	05/26/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Mon	05/29/23		NO SCHOOL	<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Tues	05/30/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Wed	05/31/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Thur	06/01/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
Fri	06/02/23			<input type="checkbox"/> Cert <input type="checkbox"/> Class <input type="checkbox"/> Pre <input type="checkbox"/> SpEd		
<b>DUE:</b>	<b>06/05/23</b>			<b>TOTAL DAYS</b>		

**Total Days: Please list number of days by school for each classification.**

School	CERTIFIED			CLASSIFIED		
	Reg Ed – LOC11180120 Preschool – LOC10010120 Spec. Ed – LOC11210120			Reg. Ed - LOC11180150 Preschool – LOC10010150 Spec. Ed – LOC11210150		
	Regular	Preschool	Special Ed.	Regular	Preschool	Special Ed.
BES 010						
CCE 020						
SES 060						
PCMS 015						
PCHS 040						
PCA 012						

Substitute Signature: \_\_\_\_\_ Date: \_\_\_\_\_